

JENNIFER SMITH

PTS SBN 044
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EDUCATION

Master of Divinity | *In Progress, anticipated graduation is May 2007*

Princeton Theological Seminary

- Deacon, 2005/6

Bachelor of Science, Graphic Design | *May 2000*

Woodbury University

- Valedictorian
- President's Award, 2000
- Departmental Honors in Graphic Design, 2000
- Senior Design Excellence Award, 2000
- Dean's List, Fall 1996 – Spring 2000

WORK EXPERIENCE

Seminary Intern | *September 2005 – present*

Central Presbyterian Church, Summit, NJ

- Developed a 3-year mission education curriculum plan for middle school students
- Redesigned church website
- Worship leadership

Crisis Ministry Intern | *September 2004 – present*

Bonner Foundation, Princeton, NJ

- Point-of-contact for Bonner Crisis Ministry Grant Program
- Interview grantees, process and read through RFPs and summarize for the Board of Directors

Employee, through Federal Work Study | *September 2004 – present*

Princeton Theological Seminary, Princeton, NJ

- Catering staff, Private Dining Room
- Seminary driver

Freelance Graphic Designer | *June 2004 – present*

Various companies in California and New Jersey (please ask for a separate list)

- Corporate graphics, website design, brochure design, logo design

Graphic/Web Designer | *October 2000 – July 2004*

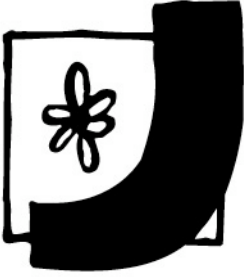
GNP, Monrovia, CA

- Designer of all direct mail, advertising, datasheets, tradeshow graphics, recruitment materials and PowerPoint presentations
- Redesigned corporate identity, including stationery, internet and intranet websites
- Sole contact with all printers and marketing vendors

Interim Youth Director | *June 2000 – August 2000, September 2003 – February 2004*

First Presbyterian Church, Burbank, CA

- Director of high school and middle school youth
- Organized and planned curriculum and events, supervised volunteer adults and college intern, worked within the youth ministry budget



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VOLUNTEER EXPERIENCE

High School Youth Leader | *November 2004 – present*
Central Presbyterian Church, Summit, NJ

Elder | *January 2002 – September 2004*
First Presbyterian Church, Burbank, CA
- Chair, Mission Committee

Server at the Lord's Kitchen Homeless Ministry | *June 2000 – August 2004*
First Presbyterian Church, Burbank, CA

Committee Member | *June 1996 – August 2004*
First Presbyterian Church, Burbank, CA

- Administrative Committee (*January 2003 – September 2004*)
- Christian Education Committee (*May – October 2000*)
- Membership & Ministry Committee (*June 1996 – August 1997*)
- Mission Committee (*January 1999 – August 2004*)
- Pastor Nominating Committee (*September 2000 – February 2001*)
- Women Together Planning Board (*September 2002 – August 2004*)
- Youth Director Search Committee (*May – August 2000, September 2003 – February 2004*)

Medical Response Team Leader, Safety Committee | *March 2001 – July 2004*
GNP, Monrovia, CA

Events Committee | *March 2001 – July 2004*
GNP, Monrovia, CA

Middle & High School Youth Leader | *June 1999 – June 2004*
First Presbyterian Church, Burbank, CA

HOBBIES AND INTERESTS

Watercolor Painting

- Nativity painting published in the *Daily Southtown* newspaper, Chicago, IL (December 2005)
- Nativity painting published in *The Record* magazine of the St. Vincent de Paul Society, Australia (Summer 2005/6)

Sports/Recreation

- Tennis
- Volleyball
- Softball/Baseball
- Bowling
- Flag Football

Reading

- Fiction, travel essays, church history, theology